



# For-ethiopia

## 3<sup>rd</sup> Annual Report

*for Year 1<sup>st</sup> October 2006  
to 30<sup>th</sup> September 2007*



[www.for-ethiopia.com](http://www.for-ethiopia.com)

UK Registered Charity Number 1108526



## CONTENTS

1. Legal & Administrative Details .....	3
2. Trustees' Report .....	4
2.1 Chairman's introduction.....	4
2.2 History & Objectives.....	5
2.3 Governance & Management .....	5
2.4 Risk management.....	6
2.5 Activities & Achievements .....	7
2.6 Financial review .....	8
2.7 Future Aims .....	8
2.8 Accounts .....	9
3. Independent Examiner's Report to the For-ethiopia Trustees ....	10
4. Statement of financial activities .....	11
5. Balance Sheet (as at 30 <sup>th</sup> September 2007).....	12
5.1 Notes to the financial statements.....	13



## **1. LEGAL & ADMINISTRATIVE DETAILS**

### **For-ethiopia Trust Annual Report for the year ended 30 September 2007**

For-ethiopia is a charity registered with the Charity Commission under registration number 1108526.

#### **Trustees**

E Janet Mills	(Chair)
Gary Underhill	(Vice Chair)
Tigist Grieve	(Secretary)
Robert Grieve	(Treasurer)
John Rosewell	
Sue Thomas	
Dudley Thomas	Appointed April 2007
Paul Ng	Appointed June 2007

#### **Registered Office**

5 Broadoak Walk, Bristol, BS16 4AX

#### **Contact**

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Website:	www.for-ethiopia.com

#### **Bankers**

Co-operative Bank Plc, PO Box 250, Skelmersdale, WN8 6WT



## **2. TRUSTEES' REPORT**

### **2.1 CHAIRMAN'S INTRODUCTION**

At the end of this our third year as a charity we are left feeling more involved, more excited, more committed and more realistic about the challenges ahead. This same mood is to be found in Ethiopia as on 12<sup>th</sup> September they celebrated the millennium and started the year 2000. Two of our Trustees were there for that event and another three had gone at Easter; all of them making self-financed, evaluation and fact finding visits. The principles of participatory development have continued to guide us through the last twelve months both in Ethiopia and in the United Kingdom.

In Addis Alem, Ethiopia we listened to what local stakeholders said were the priorities for their communities and followed their lead. We made sure that local people were involved in the development work for each project in Water, Health and Education, whether by digging the wells, making some of the furniture, selecting books and building toilets for schools, or transporting equipment to the clinics. Additionally Water Committees were created and training provided for maintaining the new wells and spring with caretaking jobs for four people. Furthermore another WASH education day (Water, Sanitation and Health) has been organised for children and adults.

In Bristol, UK, we were grateful not only to a crowd of supporters who helped organise our main fundraising event - 'A Taste for Ethiopia', but also and in particular to St Joseph's School, Bristol Grammar School, Bradgate Surgery and Kuvuka Café for their special efforts on our behalf.

We are very grateful to the many individuals and organisations that through their contributions made this possible. All the aims we set ourselves in the last Annual Report were completed within the timeframe except one. Abademie Spring capping is taking longer than expected because of the excessive rains being experienced in the area.

We now look forward to next year 2008 and again working alongside our Ethiopian friends making a difference at the grassroots in the district of Addis Alem. We hope that all of you will feel inspired by the progress made to continue on the journey with us.

Janet Mills  
30th October 2007



## 2.2 HISTORY & OBJECTIVES

For-ethiopia is a charity operating from Bristol, UK with the aim of providing sustainable development to help the people of Ethiopia move towards self-sufficiency. The Trust deed defines the charity's Objects as being: *'To relieve poverty and sickness, to preserve and protect health and advance education, among the people of Ethiopia who are in need.'*

For-ethiopia was formally constituted with the signing of the Trust Deed on 26th September 2004 by the four original Trustees. A bank account was then opened in the name of For-ethiopia with the Co-operative bank on 2nd November 2004. January 2005 saw the development of a three year business plan. Registration with the Charity Commission was achieved on 10th March 2005.

## 2.3 GOVERNANCE & MANAGEMENT

The Trustees who held office during the financial year and at the date of this report are set out on page three which shows that two further trustees were appointed bringing the total up to eight. The Trust Deed states that there must be at least three trustees. Apart from the first trustees, every trustee must be appointed for a term of three years by a resolution of the trustees passed at a special meeting called under clause 15 of this deed.

During 2006/7 twelve Trustee meetings were held in addition to the Annual General Meeting.

The Trust's headquarters are at its registered office in Bristol. The trust is committed to ensuring that the maximum amount of money raised from donations is spent on development projects in Ethiopia. Therefore all administrative overhead costs are eliminated e.g. no staffing or office rental. Further, any visits by the trustees to Ethiopia will be self financed and cost of organising fund raising events will be kept to a minimum. The Trust works collaboratively through its sister organisation - **'For-ethiopia Association'**, an NGO based in Addis Ababa, assessing and selecting development projects, raising funds for those projects, supervising the work, monitoring the impact of the resulting development and maintaining the effectiveness of the projects. These projects must meet the criteria set by the charity before grants are made. Currently the work in Ethiopia is focussed on the community in and around Addis Alem, but in the future partnerships may be developed with other communities and suitable NGOs.



Our procedure for selection of projects and beneficiaries incorporates the following safeguards:

- All trustees will be involved in reviewing identified projects or applications.
- All trustees will consider whether we need to consult independent experts to assess viability of proposed projects.
- Partners may be recommended by individual trustees.
- No work with new partner organisations will occur without a personal meeting of their leaders.
- To further enable effective decision making in-depth analysis of the local situation and context will be provided, including cross-checking our understanding of unfamiliar social / cultural situations.

At Easter three of our Trustees went on a self-financed visit to Addis Alem and visited the projects for this financial year to monitor progress as well as revisit last years completed projects. Meetings were held with WaterAid, the local water office and health and education officials. Whilst there they explored further needs and possible projects and as a result of this trip and subsequent discussions various projects were adopted for 2008 (see Future Aims in Section 2.7).

A further visit by two Trustees took place in September. During this trip further progress was observed on the water and education projects and a visit to the medical administration centre gave a chance to learn more about the needs within the health sector.

## **2.4 RISK MANAGEMENT**

In assessing risk our Trustees recognise that some areas of our work require the acceptance and management of risk if our key objectives are to be achieved.

We recognise that risk may be involved in initial project assessment and implementation. Major risks, for this purpose, are those that may have a significant effect on:

- Operational performance, including risks to our personnel and volunteers;
- Achievement of our aims and objectives; or
- Meeting the expectations of our beneficiaries or supporters.



The Trustees are determined to satisfy themselves that adequate procedures are in place to manage the risks identified.

The following framework is central to ensuring adequate risk assurance:

- monitoring of major risks and development of action plans;
- establishing a clear structure of delegated authority and control;
- maintaining sufficient reserves to guarantee project completion;
- reviewing in Trustee meetings progress and impact of projects.

## 2.5 ACTIVITIES & ACHIEVEMENTS

This was a very successful year with significant progress made in provision for Water, Health and Education in the Addis Alem region of Ethiopia.

**WATER.** Three Wells were constructed at Arada, Damu and Cheffe. Additionally Aba Deme Spring was capped. The funding for these projects came from Kitchen Table Charities Trust, (chaired by John Humphrys), Bristol Grammar School Charities Committee, and St Joseph's RC Primary School, Fishponds, Bristol. We are very grateful to them all for their financial support. As a result more than 1,600 people will now be able to receive clean water and 900 cattle are being supplied from water troughs, therefore waterborne diseases in the target areas will have been decreased by 70%.

**HEALTH.** Arb Gebeye and Iluaga Clinics were provided with the equipment they required which included infant scales, baby delivery couches and sets, dry ovens, medicine cupboards and solar lamps. Additionally, copies of a medical diagnosis and treatment book 'Where there is no Doctor' in both English and Amharic were supplied to nurses at the six clinics. The funding for these projects came mainly from Bradgate Surgery in Brentry, Bristol to whom we are very grateful.

**EDUCATION.** Approximately 1,000 books were provided for four schools: Efa Beri, Arb Gebeye, Ejere, and Addis Alem High School. Additionally for Efa Beri and Arb Gebeye school libraries 16 tables, 120 chairs and 8 bookshelves were provided. This will have improved the educational potential of 5,500 children. Additionally at Efa Beri



school a toilet block was constructed and a Water Tank provided for Arb Gebaye school. The funding for these projects came mainly from our general funds raised by donations from the many individuals who contributed.

Throughout the development period we worked in close partnership with: For-Ethiopia Association (Addis Ababa); Addis Alem District Administration Offices for Health, Education, Rural Development and Water Resources; WaterAid; and target beneficiaries including Farmers Associations, School Directors & Teachers and Health Care professionals. Together we have made a difference!

## **2.6 FINANCIAL REVIEW**

During the year the charity raised £19,737 from general donations and events. £8,240 was expended on projects in the 2006/07 financial year.

Of the restricted funds, £3,200 from Bristol Grammar School and £2,400 from Bradgate surgery were spent on 2006/07 projects.

There was a balance at the end of the financial year on the 30<sup>th</sup> September 2007 of £17,188. This will be going towards the projects for the 2007/08 financial year (Year 4).

## **2.7 FUTURE AIMS**

**In Ethiopia** - Focus on Development Opportunities.

Water Projects (initiated by requests from local community):

- Kusiye Spring capping
- Reconstructing Efa Beri Well
- Connecting Addis Alem Mains Water Pipeline to High School and improve distribution

Education Projects (as requested by the local schools)

- Major project - new library building for Addis Alem High School and further provision of Science Books
- Possible extension project of library books and furniture for either Lankissa or Iluaga Junior schools.

Health Projects (in consultation with the local health authority & healthcare professionals)

- Basic equipment will be provided to four new rural clinics
- Extra supplies will be allocated to Iluaga clinic.
- Another WASH Day (Water, Sanitation and Health Awareness) will be organised



## **In UK** - Focus on Fundraising, Cultural Awareness and Organisation

- We aim to allocate £18,000 to implement the proposed 2008 development projects outlined above.
- We then aim to generate further income through grant applications and sponsored events during 2008 to exceed a new £12,000 target to fund further work in the following year (2009).
- We hope to increase awareness of both Ethiopian culture and development issues by making presentations to a wider range of community groups and by restructuring our website and literature.
- We intend to extend our networking with more organisations both in UK and Ethiopia to ensure capacity building, while internally succession planning will be ongoing.

## **2.8 ACCOUNTS**

### **Statement of Trustees' responsibilities**

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Independent Examination**

As a non-company charity above the £10,000 threshold, the Trustees are aware that an Independent Examination is required. They have therefore reappointed Jean Douglas as Independent Examiner.

Signed on behalf of the Board of Trustees

By E. Janet Mills Date 28-11-07  
Chair - Janet Mills



### 3. INDEPENDENT EXAMINER'S REPORT TO THE FOR-ETHIOPIA TRUSTEES

I report on the accounts of the For-Ethiopia Trust for the year ended 30th September 2007

#### **Respective Responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by Charity Commissioners. An examination includes a review of accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion of the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 41 of the Act, and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met:

or

to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner Signature ..... *Jean L M Douglas* Date ..... *15th November 2007*

Jean L M Douglas



## 4. STATEMENT OF FINANCIAL ACTIVITIES

**For-Ethiopia**  
**FOR THE YEAR ENDED 30<sup>th</sup> September 2007**

	Notes	2007		2006	
		Unrestricted £	Restricted £	Total £	Total £
<b>INCOMING RESOURCES</b>					
Donations	1	6,018	7,417	13,435	6,733
Gift Aid Tax Recoverable		1,435	328	1,763	1,786
Tax included Donations		148	-	148	1,209
Events	2	4,245	-	4,245	5,587
Bank Interest		146	-	146	32
Grant from Trust		-	-	-	6,000
<b>TOTAL INCOMING RESOURCES</b>		<b><u>11,992</u></b>	<b><u>7,745</u></b>	<b><u>19,737</u></b>	<b><u>21,347</u></b>
<b>RESOURCES EXPENDED</b>					
<i>Direct Charitable Expenditure</i>					
Ethiopian Grants	3	2,640	5,600	8,240	16,080
Shipping Costs					781
Cost of Raising Funds		556	-	556	288
<b>TOTAL RESOURCES EXPENDED</b>		<b><u>3,196</u></b>	<b><u>5,600</u></b>	<b><u>8,796</u></b>	<b><u>17,149</u></b>
<b>NET MOVEMENT IN FUNDS</b>		<b><u>8,796</u></b>	<b><u>2,145</u></b>	<b><u>10,941</u></b>	<b><u>4,198</u></b>
<b>FUNDS AT 1 OCTOBER 2006</b>		<b><u>5,960</u></b>	<b><u>287</u></b>	<b><u>6,247</u></b>	<b><u>2,049</u></b>
Transfer from the statement of financial activities		8,796	2,145	10,941	4,198
<b>TRANSFER BETWEEN FUNDS</b>					
<b>FUNDS AT 30 SEPTEMBER 2007</b>		<b><u>14,756</u></b>	<b><u>2,432</u></b>	<b><u>17,188</u></b>	<b><u>6,247</u></b>



## 5. BALANCE SHEET (AS AT 30<sup>TH</sup> SEPTEMBER 2007)

### For-Ethiopia

	Notes	2007		2006	
		£	£	£	£
<b>CURRENT ASSETS</b>					
Sundry Debtor's Prepayments			-	1,353	
Cash at Bank		17,188	17,188	4,894	6,247
<b>NET ASSETS</b>			<b><u>17,188</u></b>		<b><u>6,247</u></b>

### REPRESENTED BY

Restricted Fund		2,432		287	
Unrestricted Fund		14,756	17,188	5,960	6,247
			<b><u>17,188</u></b>		<b><u>6,247</u></b>

Approved by the Board of Trustees on 27<sup>th</sup> November 2007  
And signed on its behalf by

  
\_\_\_\_\_  
Tigist Grieve  
(Secretary of the Board of Trustees)

Date 27/11/2007

The notes on pages 13 to 14 form part of these financial statements.



## **5.1 NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30th September 2007**

### **ACCOUNTING POLICIES**

#### **Accounting Convention**

These financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and The Charities Statement of Recommended Practice, as applicable to small charities. The accounts have been prepared under the accruals concept.

#### **Income**

Income consists of donations from individuals and trusts. Where the donor has imposed restrictions, these have been disclosed on the face of the Statement of Financial Activities.

#### **Grants**

Decisions concerning the grants to Ethiopia are made based on the current year end accounts for the following year and only for one year.



## For-Ethiopia

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th September 2007

<b>1. Donations</b>	<b>Unrestricted</b>	<b>Restricted</b>
Regular Donors	4,545	
Individuals	1,473	
Bristol Grammar School		3,200
Bradgate Surgery		3,752
Kuvuka		465
<b>Total</b>	<b>6,018</b>	<b>7,417</b>
<b>2. Events</b>		
Christmas Cards	150	
Sponsored Water Carry 2006	1,278	
Taste for Ethiopia 2007	2,797	
Other	20	
<b>Total</b>	<b>4,245</b>	
<b>3. Ethiopian Grants</b>		
Grant for 2006/2007 Projects	2,640	5,600
<b>Total</b>	<b>2,640</b>	<b>5,600</b>

